

GBG is in the process of digitalising its rental process

Dear Ladies and Gentlemen,

We will be digitalising our rental process as of 1st June 2021. In future, all flat searches will be processed via the "Immomio" data portal. There will be no Form for Prospective Tenants any more.

This process offers you many advantages in that it simplifies searching for a flat for you as an interested party as well as for us as the landlord. In addition, we as GBG only ever receive data from Immomio that we need, so in future, you will have even more control over your data.

If you are still interested in a GBG flat, we hereby ask you to register at **www.immomio.de** and set up your profile. You can find out how this works and what other processes are involved on the next two pages of this letter.

We will continue to strictly adhere to our allocation principle that primarily takes into account the waiting time of interested parties. We will of course also shift your previous waiting time to Immomio after you have switched over.

Kind regards,

GBG - Mannheimer Wohnungsbaugesellschaft

Your flat search with Immomio: this is how it works

1. Create a search profile for yourself on www.immomio.de

Tell us which districts you would prefer to live in, how large the flat should be and how much you are willing to pay.

2. Entering your details

You can upload your data to your account and share it after completing a three-stage process. In this way, you will maintain full control of your data.

3. Suitable flat offers for you

Your data will be cross-checked, and your profile will be proposed to GBG's rental department if there is a match. As soon as a suitable flat that could match your profile becomes available, you will receive an offer directly from GBG by email. The matching values determined by Immomio will ensure that you only receive offers that match your profile.

4. Scheduling a viewing

Arrange viewing appointments with one click and send your feedback digitally.

The most important questions about Immomio – here are the answers:

Why do I need Immomio?

With Immomio, you can actively apply for flats or receive personal offers inactively. In the future, you will find the application link on www.immoscout24.de and the GBG website in the property description of the flat. Or you can also simply create a search profile and receive suitable flat offers automatically.

Are flats only offered by GBG?

Immomio is a platform for tenants and landlords. Immomio does not offer any properties itself, but many landlords use Immomio to rent out their flats. You could theoretically also receive an offer from another landlord in Mannheim who uses Immomio. Therefore, the best thing to do is to ask the landlord any questions you may have about the property itself when viewing it.

How do I get a viewing appointment?

After you have applied for a flat, it will be listed in your Immomio profile under "Applications" and you can follow the status. "Waiting for the landlord" means that your application was successful and that we have received your interest in the flat. If your status changes to "potential tenant", you will automatically receive appointment proposals via the email address you have provided, and you can confirm them directly through Immomio.

How can I receive flat offers?

With Immomio, you do not have to actively look for flats, it will look for flats for you. To do this, you simply create a search profile. You will increase your chances of receiving a suitable offer if you enter your details in full. As the landlord, we see your interest in the offer and can then offer you the flats for application.

How long does my search stay active?

Your application stays active for 6 months. Shortly before the period expires, you will receive an email from Immomio asking you to confirm if you are still interested or not.

Do I have to bring my documents to an appointment at GBG?

In principle, you can provide all documents and information in your profile. We can then have

a look at them after a possible viewing through Immomio, provided you are interested in the flat you have viewed. With Immomio, you do not have to bring along printed documents to the appointment.

I am to express interest in a flat.

After a viewing appointment, Immomio will ask you to send feedback and to complete your data if you are interested.